

# College of Outcome Oriented and Hypno-Psychotherapies

## Conflict of interest policy

All members of the College of Outcome Oriented and Hypno-Psychotherapies executive committee will strive to avoid any conflict of interest, where possible, between the interests of the College on the one hand, and personal, professional and business interests on the other. If conflicts are unavoidable, they must be disclosed to allow other members to take the conflict into consideration in their deliberations. This includes the perception of, as well as actual, conflicts of interest.

The purposes of this policy are:

- to protect the integrity of the College's decision-making process
- to enable our members to have confidence in our integrity
- to protect the integrity and reputation of all involved.

Examples of conflicts of interest include:

1. Members of the executive committee are also members of UKCP and so discussion about any rules affect them.
2. Relationships (business or personal) between members of the executive committee.
3. A member of the executive committee who is also on the committee of another organisation that could be seen as a competitor.
4. A member of the executive committee who has shares in, is employed by or is otherwise connected to a business that may be affected by decisions of the executive committee.

Upon appointment each committee member will make a full, written disclosure of interests, such as relationships, and posts held, that could potentially result in a conflict of interest. This written disclosure will be kept on file and will be updated as appropriate.

The second item in all meetings (following apologies) will be to address potential conflicts of interest that can be foreseen.

In the course of meetings or activities, members of the executive will disclose any interests in a transaction or decision where there may be a conflict between the College's best interests and their own best interests, or a conflict between the best interests of two organisations that they are involved with.

In most situations the member in question will be allowed to remain in the meeting and participate fully. The meeting may also decide:

- that it is not appropriate for the member to remain
- that they may remain but not participate in the debate
- that they remain and participate but not vote.

Any such disclosure and the subsequent actions taken will be noted in the minutes.

This policy is intended to supplement good judgment, and members should respect its spirit as well as its wording.

Updated 12/07/22