



Job Description

The UK Council for Psychotherapy (UKCP) is recognised as the leading professional body for the education, training and accreditation of psychotherapists and psychotherapeutic counsellors. We represent training organisations and over 10,000 individual therapists - working privately or in the NHS or voluntary sector - offering a wide variety of psychotherapeutic approaches or modalities. As part of our commitment to protecting the public, we work to improve access to psychotherapy and psychotherapeutic counselling, to support and disseminate research, to improve standards and to respond effectively to complaints against our members.

Title	Research and Education Officer
Reporting to	Senior Research and Policy Officer
Direct Reports	None
Location	UKCP Office, 2 nd Floor, America House, 2 America Square, London, EC3N 2LU
Salary	£29,900

Main Purpose of the Role

To contribute to the development and implementation of UKCP's research strategy.

To help to support and promote the research work of UKCP psychotherapists and psychotherapeutic counsellors.

To promote the high level and quality of education and career preparation offered by UKCP organisational members.

As a member of the research and policy team, you will contribute insights and provide research support for campaigning to policymakers.

To keep up to date with the latest developments in psychotherapy research.

Main duties and responsibilities:

- Support appropriate research projects, including collecting and analysing survey data.
- Build relationships with stakeholders within research and academic partner organisations.
- Facilitate course modules for the Imperial College London 'Introduction to Psychotherapy' course and any further opportunities to partner on courses, as required.
- Facilitate and provide administration support to the organisation's Education Working Group.
- Undertake desk-based research to support UKCP objectives, such as literature reviews and scoping research.
- Act as a point of contact between UKCP and its academic and research partners.
- Support research-active members in furthering their projects.
- Contribute to social media and blogs on the website, when relevant to specific research and education work.
- Produce written briefings, publications and other materials that communicate complex messages clearly and effectively to different audiences.

This is not an exhaustive list and you are required to be flexible in your approach to carrying out your duties which may change from time to time to reflect changes in the UKCP's approach to a culture of continuous improvement.

Person Specification

Essential

- Ability to understand and analyse information including research reports and legislation.
- Experience of conducting research in an academic context.
- Experience of working with higher education institutions and/or academic partners.
- Excellent written communication skills, with the ability to write for a range of non-academic and academic audiences.
- Ability to engage and build positive relationships, including with colleagues from other organisations across the sector, and with higher profile stakeholders such as researchers and academics.
- Ability to propose and manage projects independently, as well as work as part of a team to deliver pre-determined objectives.
- Excellent ability to plan and prioritise multiple projects to meet agreed deadlines and targets, and ability to respond to tight deadlines and changing circumstances.
- Commitment to diversity and equalities and ability to put this into practice.

Desirable

- A master's degree or working towards this in a relevant subject area.
- Experience of conducting qualitative or quantitative research.
- Experience using data analysis software, such as Stata or R.
- An awareness of current issues in mental health and appropriate language.

UKCP Behaviours

Adhere to the following behaviours, which are based on the fundamental values on how everyone at UKCP works together:

- Recognise each other's skills, experience and passion.
- Commit to engaging others positively and constructively.
- Accountable for the integrity of the UKCP and the profession we represent.
- Take responsibility for our working culture.
- Lead by example.