



CCP Review Group Minutes

Meeting Date: Wednesday 30 April 2014

Time: 12.30 to 15:30

Location: Room 1, UKCP

Present: David Pink (DP) – Chair
 Sally Forster (SF)
 Catherine Freeman (CF)
 Fiona Biddle (FB)
 Haya Oakley (HO)
 Debbie Livingston (DL)
 Sian Ellis (SE)
 Brian Linfield (BL)

Apologies: Sunita Thakore (ST)
 Samantha Lind (SL)
 Kate Waters (KW)

Minutes: Samantha Lind (SL)

Item	
1	<p>Welcome and Introduction</p> <p>The group were all introduced and the members spoke briefly about who they were representing. The full list is as follows:</p> <ul style="list-style-type: none"> - David Pink, Chief Executive of UKCP; - Catherine Freeman, representative of the Council for Psychoanalysis and Jungian Analysis; - Fiona Biddle, UKCP Trustee and representative of the College of Hypno-psychotherapists; - Haya Oakley, representative of the CCP Action Group involved in designing the consultation; - Sian Ellis, UKCP Trustee; - Debbie Livingston, representative of the Humanistic and Integrative Psychotherapy College; - Brian Linfield, Chair of the Professional Conduct Committee; - Sally Foster, representative of the Psychotherapy Council; - Kate Waters, representative of the College of Family, Couple, and Systemic Therapy; and

	<ul style="list-style-type: none"> - Samantha Lind and Sunita Thakore, Complaints and Conduct Officers.
2	<p>History and Background</p> <p>DP explained the history of the Complaints and Conduct Process and why it is that the consultation was called.</p>
3.1	<p>Purpose of the Group</p> <p>DP spoke at length about the role and remit of the group. DP confirmed that the group was responsible for reviewing the feedback received from the published consultation and the event held on 10 May 2014. The group is not intending to generate new feedback, but rather to discuss and review the existing feedback and make informed recommendations about revising the CCP to the Board of Trustees.</p> <p>The group agreed that it was important for all decisions to be explained and accounted for, whether changes were proposed to the CCP or not. There was also discussion about at which point the new Ethics Committee should be involved. The group was mindful that the committee had not yet been fully formed and that the Chair had not yet commenced his appointment. The group agreed the Chair of Ethics should be involved when possible.</p> <p>AP: DP to contact Stephen Pattinson (Chair of Ethics) about how and when he can be involved. DP to source the expected timeframe for appointment of the rest of the committee.</p>
3.2	<p>Roles and Responsibilities and agreed methods of working</p> <p>DP advised that the actual drafting of the new CCP rules will be carried out by the CCP Team who will be supported by our lawyers at Field Fisher. The report to the Board will be compiled by the CCP Team and agreed by the group.</p>
4.	<p>Timetable</p> <p>It was agreed that:</p> <ul style="list-style-type: none"> - All responses to the consultation will be collated and presented to the group by 1 June 2014; - The group will have an interim report to send to the Board of Trustees by July 2014 which will draw attention to key issues and topics for consideration; - Final draft will be sent to the Board of Trustees on 27 September 2014 for approval; - Fortnightly meetings will be held from 14 May 2014 until 9 July 2014. Wednesday 12.30-3.30pm is the most convenient time for the majority of the group; - The group will look into the possibility of holding a weekend residential activity for the review group to go through the revision at a later. <p>AP: SK to send invitations for fortnightly meetings.</p>
5.	<p>Consultation Event on 10 May 2014</p> <p>The group have asked the facilitator to consider whether it is possible to include one of the following activities on the day:</p> <ul style="list-style-type: none"> - Community theatre; - Role play; or - Moral maze.

	SK noted that we have a very tight timeframe but agreed to discuss with the facilitator.
6.	Next Meeting – Wednesday 14 May 2014 12: 30 to 15: 30